

19th September 2023

Dear Parent/Carer

RE: Year 7 Settling In Parents' Evening, Thursday 28th September 2023 3:30 pm to 6:00 pm, School Cloud Appointment Booking

I would like to invite you to attend our Year 7 Settling In Parents' Evening on Thursday 28th September at St Michael's. This event will give you the opportunity to meet with your child's form tutor to discuss how well your child is settling into school life at St Michael's and alleviate any issues or concerns you may have about the transition to secondary school. This parents' evening is face-to-face.

Appointments can be made using School Cloud from Tuesday 19th September and will close at 12:30pm on Thursday 28th September. Please visit <https://stmichaelschurchofengland.schoolcloud.co.uk/Auth/Parent> to book your appointments.

A short guide on how to add appointments can be found here: <https://bit.ly/3fYnQum>. When logging in, you will need to include your title, name, the email address you have registered with us, your child's name, and date of birth.

If you have any issues logging in, please contact clare.benson@st-michaels.sandwell.sch.uk or call us on 0121 561 6881.

Yours faithfully,



Mr Bending
Assistant Headteacher

Headteacher: **Mrs C Handy-Rivett, BA (Hons), MA, NPQH**