

6th January 2023



Dear Parent/Carer,

RE: Year 8 Parents' Evening Thursday 19th January 2023 3:30 – 6:00 pm

We are pleased to inform you that Year 8 Parents' Evening will take place on Thursday 19th January. This important evening provides you with an opportunity to discuss your child's academic progress so far this year.

Appointments can be made on SchoolCloud, which allows you to choose your own time slots with teachers; you will receive an email confirming your appointments. These can be made from Monday 9th of January at 8:00 am and will close at 8:00 am on Wednesday 18th of January. Please be aware, if a teacher has multiple Year 8 classes, this will work on a first-come first-served basis. Should you wish to make any changes after this date, please contact jonathan.bell@st-michaels.sandwell.sch.uk.

Please visit <https://stmichaelschurchofengland.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments can be found here: <https://st-michaels.sandwell.sch.uk/parent-guide-3/>. When logging in, you will need to include your name, the email address you have registered with us, your child's name, and date of birth.

Upon arrival in reception, you will receive your appointment sheet with the bookings made and your child's interim progress report. This includes their current working grade in all subjects, behaviour points, and attendance.

Yours faithfully,

Mr Bending
Assistant Headteacher

Headteacher: **Mrs C Handy-Rivett, BA (Hons), MA, NPQH**

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