

3rd March 2023

Dear Parent/Carer

As you may be aware, your son/daughter's Year 11 prom has been arranged to take place at the Copthorne Hotel in Merry Hill on Friday 30th June 2023. The evening will start at 7 pm and will continue until midnight.

The cost of each ticket for the event will be £33. This includes a £10 non-refundable deposit. The £10 deposit will need to be paid in advance by Friday 31st March, with the remaining £23 paid by Friday 2nd June 2023.

In order for your son/daughter to be able to attend the event, they must meet the following criteria within the period of Monday 6th March and the last day of school for Year 11:

- attendance of 95% and above
- no more than 5 lates
- no more than 1 behaviour incident recorded on Go4Schools
- no fixed-term exclusions or referrals to refocus
- 100% attendance to study support sessions each week
- not being placed on a red expectations card

Students will be issued with a 'Prom Passport' on which the above criteria will be monitored. If you have any concerns with your son/daughter meeting these criteria, please contact me to discuss your concerns. My email address is stuart.dix@st-michaels.sandwell.sch.uk.

Students wishing to attend the prom must meet all of the criteria set out above. If a student fails to meet the criteria, any money paid will be refunded minus the £10 deposit.

Prom Prize Fund

This year, we have a prom prize fund. Any student that meets the following criteria will receive a payment from the prize fund towards the cost of their prom ticket:

- 100% attendance
- no lates to school
- no behaviour incidents
- 100% attendance at study support sessions each week

All payments need to be made by ParentPay. Any outstanding payments, such as school insurance, will need to be cleared before the prom can be paid for.

Yours faithfully,



Mr S Dix
Head of Year 11

Headteacher: **Mrs C Handy-Rivett, BA (Hons), MA, NPQH**

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