

20th September 2022



Dear Parent/Carer

**RE: Year 7 Settling In Parents' Evening, Thursday 29th September 2022
3:30 pm to 6:00 pm, School Cloud Appointment Booking**

I would like to invite you to attend our Year 7 Settling In Parents' Evening on Thursday 29th September at St Michael's. This event will give you the opportunity to meet with your child's form tutor to discuss how well your child is settling into school life at St Michael's and alleviate any issues or concerns you may have about the transition to secondary school. This parents' evening is face-to-face.

Appointments can be made using School Cloud from Wednesday 21st September at 8 am and will close at 10 am on Tuesday 27th September. Please visit <https://stmichaelschurchofengland.schoolcloud.co.uk/> to book your appointments.

A short guide on how to add appointments can be found here: <https://bit.ly/3fYnQum>. When logging in, you will need to include your title, name, the email address you have registered with us, your child's name, and date of birth.

If you have any issues logging in, please contact jonathan.bell@st-michaels.sandwell.sch.uk or call us on 0121 561 6881.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Mr Bending'.

Mr Bending
Assistant Headteacher

Headteacher: **Mrs C Handy-Rivett, BA (Hons), MA, NPQH**

St Michael's Church of England High School • Rowley Learning Campus • Curral Road • Rowley Regis • West Midlands • B65 9AN
Telephone: **0121 561 6881** • Fax: 0121 561 6882 • Email: contact.staff@st-michaels.sandwell.sch.uk