

20th January 2021

Dear Parent/Carer,

As a response to schools being closed as a result of the COVID-19 pandemic, the UK Government recently appointed a company called Edenred to provide free school meal (FSM) vouchers to all eligible families across the UK, as part of a new national FSM voucher scheme.

The new national voucher scheme is designed to provide families with an 'e-code' that can be accessed via an email sent directly from Edenred – noreply@edenred.co.uk for families to use to redeem a £15.00 e-voucher that can be spent in one of the participating supermarkets. These 'e-codes' are designed to be sent to families on a weekly basis throughout the school closure period.

All schools within the UK were asked to register details for all students eligible for FSM to Edenred and to upload family contact details and email addresses for eCodes to be sent to, for vouchers to be redeemed.

The first voucher from Edenred for St Michael's pupils will be issued in the week beginning 25th January 2021 and will be for one week. If you have multiple children at the school, you will receive one voucher for the respective number of siblings at the school. Please note that the name of only one child will be displayed on the voucher.

- Once the order has been placed, you will receive either an email with an eCode, which you can redeem for a supermarket eGift card or receive printed eGift cards from the school, if they have chosen to distribute them that way.
- When checking your emails for your e-code and e-voucher, please note that this will come from noreply@edenred.co.uk – please check both your inbox and junk email folders for this email.
- Furthermore, after receiving your e-code and placing the order for your supermarket voucher, if your e-voucher has not arrived within 24 hours, please contact freeschoolmealsparentscarers@edenred.com . Again, please check your inbox and junk email folders for this.
- eCodes are 16-digit numbers, which cannot be used directly with a supermarket and have to be redeemed first at www.freeschoolmeals.co.uk.
- eGift cards are the vouchers that can be printed or shown on a phone to spend in store. Some eGift cards can be spent online.
- There are ten retailers participating on the scheme. You get to choose which one you want to spend your vouchers with when you redeem your eCode.

Headteacher: **Mrs J Gray, MSc, NPQH**

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Telephone: **0121 561 6881** • Fax: 0121 561 6882 • email: contact.staff@st-michaels.sandwell.sch.uk

Further information concerning the free school meals voucher system is available on the school website. If you are having any further issues or have questions linked to this service that are not covered by the Edenred information on the website and are related directly to St Michael's Church of England High School, please do not hesitate to email us on fsm@st-michaels.sandwell.sch.uk.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Jayne Gray'. The signature is written in a cursive style with a large initial 'J' and 'G'.

Jayne Gray
Headteacher